Gatesville Elementary School
Kindergarten Registration
Apr 18, 2024 by appointment
2024-2025

Please read and complete the following **3** steps to enroll your child in Gates County Schools. Please bring your <mark>Supporting Documentation (step#1)</mark> and <mark>Required Forms (step#2)</mark> with you to your scheduled appointment at Gatesville Elementary. Please complete the <mark>New Student Online Registration (step#3)</mark>prior to your scheduled appointment. Computers will be available at the school if you are not able to complete this step prior to the registration date.

Step #1 Please have available the following <mark>**Supporting Documentation**</mark>:

- Parent/Guardian Picture ID

- Child's Birth Certificate

- Proof of Residency (lease agreement, water bill, electric bill, gas bill or internet bill)

- Immunization Records

- Custody Paperwork (if applicable)

- Copy of IEP/504 Plan (if applicable)

Step #2 Complete the following <mark>**Required Form**</mark>

- **GCS Enrollment Form** - Must be completed prior to enrollment. This enrollment form will need to be notarized. Please do not sign the form unless you are in front of a notary.

- **NC Health Assessment Transmittal Form** - All Kindergarten students as well as any new enrollments that have never been enrolled in a NC school. This form needs to be completed within <mark>30 days</mark> of the date of enrollment. Please contact your child's physician to complete this form.

- **Residency Affidavit** - Must be completed **ONLY** if the Parent/Guardian does not own or lease their own home but is living in the house of a Gates County resident. *Proof of residency must be provided prior to enrollment.*

Gates County Schools Website: **<mark>https://coserver.gates.k12.nc.us/</mark>**

Step #3 Complete and Submit the ==New Student Online Registration==

- Go to the Gates County Schools Website: **https://coserver.gates.k12.nc.us/**
- Click on 2024-2025 Kindergarten Registration and scroll down. Click at the bottom of the page to continue on to the registration.
- If you are a first time user you will need to create an account before you begin the online registration process. You will need an email address to create your account.

- If you already have an account due to a child currently enrolled in Gates County Schools you will login to your existing account and add a new student.

- Contact the Data Center if you have any questions or concerns regarding the online registration.

Gates County Schools Data Center
Contact Information

Phone: 252-357-2057 or 252-357-1710
Fax: 252-357-2836

Address:

88 US HWY 158 W

Gatesville, NC 27938

(located on GCHS campus)

Enrollment Hours: Monday - Friday
9:00 am -2:30 pm

Elementary School Data Manager: Lauren Hargett
hargettlm@gatescountyschools.net

Central Middle School Data Manager: Kristen Ward
wardka@gatescountyschools.net

Gates County High School Data Manager: Renaldo Windham
windhamrm@gatescountyschools.net